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**Expression of Interest (EOI)**  
**NAV TEEJ MELA 2018**  
**General Food Stall**

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**Please send the completed application to:**

**[secretary@nav.org.au](mailto:secretary@nav.org.au)**

**For Further information contact**

**Email: [secretary@nav.org.au](mailto:secretary@nav.org.au)**

**Phone: 0416 939 098**





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Dear Stallholder,

Nepalese Association of Victoria (NAV) is organising its signature event “TEEJ: Celebrating Womanhood” jointly with Didi Bahini Samaj Victoria (DBSV) on **Saturday 01<sup>th</sup> September 2018** at **The Coburg Town Hall**. Approximately 850 ladies dressed up in red, colourful saris and glittering jewellery attended the event at The Thornbury Theatre last year. Like previous years, NAV is anticipating the same level of participation this year too. Nepal’s popular folk singer **PURNA KALA BC** is set to headline along with a few local performers on the day of the event. NAV is seeking stallholders to take part in this event.

Please find the attached “Expression of Interest” form for TEEJ CELEBRATION 2018. Please complete the form and send in your form with all appropriate documentation by **10 August 2018** by email: [secretary@nav.org.au](mailto:secretary@nav.org.au)

Please note that incomplete applications or submissions beyond deadline may not be considered. Please note that the submission of an expression of interest does NOT guarantee a stall opportunity at the event. As a community organization, we will like to provide equal opportunity, however, please be advised that NAV reserves the right to approve the selection of the stallholders and the decision of NAV (Event-committee) is deemed to be final.

NAV encourages applications from stallholders who have proven records and relevant experience in providing catering services. Unique menu option will be given high priority. Use of biodegradable and non-polystyrene materials is encouraged.

Should you have stall or event enquiries, please call the Event Team on 0430 321 286.

Yours Sincerely,

Tara Gaire  
NAV President (2018-2020)



\*Alcoholic and non-alcoholic beverages are not permitted to be sold within the premises.

\*The stallholders are responsible for all the cleaning duties during and after the event.

### Special Diet Meals

Please indicate from list below if you have special diet meals available:

Please note that as a registered caterer, you will be responsible that the food you provide meets the following stated requirement.

- |                          |                   |                          |              |
|--------------------------|-------------------|--------------------------|--------------|
| <input type="checkbox"/> | Gluten Free       | <input type="checkbox"/> | Lactose Free |
| <input type="checkbox"/> | Vegetarian        | <input type="checkbox"/> | Wheat Free   |
| <input type="checkbox"/> | Organic Certified | <input type="checkbox"/> | Vegan        |

Other \_\_\_\_\_

### Food Permit

It is your responsibility to secure your own registration for a Temporary Food Premises through the relevant Council.

Food Act Registering Council:

Food Act Registration No:

### Trading Hours & Site Access

Trading Hours: 3:00pm to 10:00pm.

You are not permitted on site for the purposes of setting up your stall prior to 12:00pm. You must leave the Venue within 2 hour of the close of trade (i.e. 12:00am).

### What To Do Now?

Please ensure you have completed ALL parts of this form.

Please do not attach any deposit payment to this application.



**THIS APPLICATION IS DUE FRIDAY 10 August 2018**

**Email this application back to us at: [secretary@nav.org.au](mailto:secretary@nav.org.au)**

NAV & DBSV reserves the right to consider all applications and decline a position to any stallholder. NAV & DBSV may restrict entry to the event and may evict any stallholder who does not comply with the guidelines of food safety. NAV & DBSV will not accept liability for any loss or damage to property, or any injury of stallholders or staff involved with the stalls at the event listed in this application. NAV & DBSV does not provide any guarantee of revenue for stallholders at the event.

### **Declaration**

I am over the age of 18 years and agree that the above information is true and correct.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name (please print):**

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